

**UNITED STATES BANKRUPTCY COURT  
EASTERN DISTRICT OF VIRGINIA**

**ENTRY OF STANDING ORDER NO. 04-3 ADOPTING REVISED CASE  
MANAGEMENT/ELECTRONIC CASE FILING PROCEDURES**

Effective December 16, 2004, the *Administrative Procedures for Filing, Signing, Retaining and Verification of Pleadings and Papers in the Case Management/Electronic Case Filing (CM/ECF) System (Administrative Procedures)* exhibit incorporated by reference into the new Standing Order No. 04-3, has been revised as follows:

Paragraph I.A., Designation of Cases, of the *Administrative Procedures* has been revised. Registered participants immediately may use the Internet to effect filings in those cases and proceedings pending or closed, which were “filed conventionally” (*i.e.*, in paper) before January 1, 2002. These are the old NIBS<sup>1</sup> cases whose electronic docket sheets were converted to the “CM” component of CM/ECF in 2002. While registered participants can continue to effect filings conventionally (*i.e.*, in paper) in these cases and proceedings, they are strongly encouraged to effect their filings via the Internet as they are required to do in all other cases and proceedings.

Standing Order No. 04-3 and its *Administrative Procedures* exhibit are located on the court’s web site at [www.vaeb.uscourts.gov/ecfnew/ecf.htm](http://www.vaeb.uscourts.gov/ecfnew/ecf.htm).

William C. Redden  
Clerk of Court

Date: December 21, 2004

---

<sup>1</sup> “NIBS” is the acronym for the court’s legacy case management system known as the National Integrated Bankruptcy System, which preceded CM/ECF.